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# Joseph T Valentino

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## LEADERSHIP

## PUBLIC SERVICE

## PUBLIC ADMINISTRATION

**Passionate Leader with proven ability to motivate, empower, and lead to success.** Skilled in building cohesive high-performance teams sharing common vision and goals.

**Visionary Executive** with solid experience managing all levels of multiple projects including budgeting and administration. Broad experience in public service including policy development, performance management, department restructuring, contract negotiations, strategic master planning, staff development, the ability to lead under authority.

**Innovative Change Agent, with a strong ability to lead transformation, and growth, through relationships.** Skilled in building, revitalizing, and optimizing organizational structures, teams, and processes to reduce costs, enhance customer-service, achieve regulatory compliance, and strengthen performance.

### Keywords

*Accomplished  
Dedicated, Faithful, Gifted,  
Hardworking, Highly  
motivated, Inspirational,  
Integrity, Leader,  
Passionate Peacemaker,  
Personable, Positive,  
Reliable, Respectful,  
Resourceful, Service-driven,  
Teachable, Team Builder,  
Visionary, Well-spoken  
Well-qualified*

### Core Strengths

- 35 years of service to Central Ohio
- Proven ability to plan, organize, and manage public meetings
- Expertise in team building, staff motivation and staff development
- Empathetic listener
- Decision maker
- Excellent leadership and communication skills, strong verbal communicator
- Strong negotiations skills
- Fast learner
- Proven public relations skills
- Visionary
- Slow to speak, quick to listen
- Lifelong resident of Central Ohio

### Key Achievements

#### *Project Management:*

- Administered the consolidation feasibility study for 911 services with Upper Arlington and neighboring jurisdictions;
- Oversaw Upper Arlington's Master Plan Update which resulted in community buy in and sharper focus for the City staff with clear goals to preserve the quality of life in Upper Arlington;
- Initiated and managed the development of Reed Road Water Park increasing resident satisfaction and enhancing the aquatics revenue stream;
- Spearheaded the privatization of the solid waste and building maintenance divisions, reducing staff and saving the City approximately a half a million dollars a year.

#### *Staff Development:*

- Accessed with the teams that hired the Fire Chief, Public Service Director, Parks and Recreation Director, IT Director, and Economic Development Director.
- Monitored and facilitated the reorganization of the Public Service department and the Community and Economic Development Department creating flatter more efficient teams.

#### *Contract Negotiation:*

- Directed the teams that negotiated and signed the contract between the City and four bargaining units.

#### *Staff Leadership:*

- Guided the well-received program of professional development to foster staff values.
- Mentored and coached individual employees creating a "can do" environment and willingness to grow and serve.
- Ensured interdepartmental communication resulting in: an increase in teamwork, increased purchasing power, reduction of duplication of services, creating a cost savings for the City.

### *Professional Experience & Contributions*

07/2005 - Current

**City of Upper Arlington** Upper Arlington, Ohio

**Assistant City Manager – Current salary \$115,000.**

- Administered a consolidation feasibility study for 911 services with Upper Arlington and neighboring jurisdictions
- Accountable for the Master Plan Update, refocusing the City's vision by including residents, City Council, and Staff in vital planning conversations about the future quality of life in Upper Arlington;
- Strengthened the City's financial position by leading the implementation of the privatization of the Solid Waste and the Building Maintenance Divisions;
- Member of Executive Management Team, coordinating department heads on matters affecting their areas of responsibility and assuring that their areas perform within budget;
- Accountable for identification and resolution of service issues including monitoring management controls of all departments for administrative, service, and fiscal responsibility ensuring resident satisfaction;
- Carries out the City Manager's directives regarding implementation and interpretation of policies and priorities for existing and planned programs, activities or events;
- Supervises designated personnel, interviewing, hiring and training, assigning and directing work; appraising performance rewarding and disciplining employees; addressing complaints and resolving problems;
- Spearheads negotiations and responds to grievances with organized City employees; and
- Serves as second to the City Manager and acts as City Manager in his absence.

02/2002 - 07/2005

**City of Upper Arlington** Upper Arlington, Ohio

**Director of Parks and Recreation**

Accountable for programming and maintenance of Cultural Arts, Life Long Learning, Parks and Forestry, Recreation, The Senior Center, and The Aquatics Facilities, divisions including overall customer satisfaction; Defined strategy and business plan for Parks and Recreation department; Generated new business through the development of a new water park; Managed a team of 51 professionals.

06/1985 - 02/2002

**Upper Arlington Lutheran Church** Upper Arlington, Ohio

**Minister of Youth**

#### *Education*

2012

**Ohio Dominican University**, Columbus, Ohio  
Masters of Business Administration,  
**MBA - Concentration in Public Administration**

1987

**The Ohio State University**, Columbus, Ohio  
Education/Public Recreation  
**BA - Public Recreation Education**

2516 Chester Road, Upper Arlington Ohio 43221  
(C) (614) 562-3906 (Email) [speak4u@columbus.rr.com](mailto:speak4u@columbus.rr.com)

## *References*

Theodore Staton, City Manager  
City of Upper Arlington  
3600 Tremont Rd.  
Upper Arlington, OH 43221  
Ph: 614.583.5042  
tstaton@uaoh.net

Gregory B. Comfort, PE  
5500 New Albany Road  
Columbus, OH 43054  
Ph: 614.775.4500  
gcomfort@emht.com

Becky Hajost  
Upper Arlington Chamber of Commerce  
1252 Tremont Center  
Upper Arlington, OH 432212  
Ph: 614.481.5710  
becky@uachamber.org

Dr. Jerry Kasberg, Senior Pastor  
Bethel Presbyterian Church  
1735 Bethel Road, Columbus OH 43220  
Ph: 614.451.1294  
JerryKasberg@bethelpres.org

Greg Overmyer  
2000 W Henderson Rd Suite 400  
Columbus, OH 43220  
Ph: 614.453.4411  
govermyer@oh-ins.com

Virginia Barney, Senior Collaborator  
VB & Associates  
2427 Canterbury Rd.  
Upper Arlington, OH 43221  
Cell 614.205.8515  
Ph: 614.451.3850  
gbarney@thecollectivegenius.org

Andrew Geistfeld, Treasurer  
Upper Arlington Schools  
1950 N Mallway Dr.  
Upper Arlington, OH 43221  
Ph: 614.487.5007 X 1109  
ageistfeld@uaschools.org

Jeanine Amid Hummer, City Attorney,  
City of Upper Arlington  
3600 Tremont Rd.  
Upper Arlington, OH 43221  
Ph: 614.583.5020  
jhummer@uaoh.net

John Ness  
2730 Crafton Park  
Upper Arlington, OH 43221 \*  
Cell: 614.989.6740  
Office (direct): 614-492-7900  
Home: 614-488-7848\*\*  
jness@odwlogistics.com

Rev. Paul Ulring, Senior Pastor  
Upper Arlington Lutheran Church  
2300 Lytham Rd.  
Upper Arlington, OH 43220  
Ph: 614.451.3736  
pulring@ualc.org

\* Email is preferred vs. US postal

\*\* Between 8:30 - 10:00 pm weeknights